



**PROFESSIONAL PROPERTY MANAGEMENT
OF NORTHERN VIRGINIA, INC.**

5105-K Backlick Road
Annandale, Virginia 22003

E-Mail ppm@ppmnva.com
www.ppmnva.com

TEL 703-642-3010
FAX 703-642-3619 (Red)
FAX 703-256-4720 (Blue)

14127 Robert Paris Court
Chantilly, Virginia 20151

TEL 703-639-1990
FAX 703-378-1414 (Green)

We are pleased to offer the option for monthly owner's checks to be deposited electronically to the bank account of your choice.

What does this do for you as an owner?

- It expedites the transfer of funds between PPM and your bank account.
- It eliminates the need for a paper check and reliance upon the postal service for timely delivery.

Please sign and date the authorization form below, attach a voided check representing the account in which you would like your proceeds deposited, and return the form to PPM.

If you have any questions please contact us.

PROPERTY ADDRESS

SIGNATURE

DATE

**TO SET UP AUTOMATIC TRANSFER OF FUNDS
ATTACH A VOIDED CHECK HERE**